

# Crafton Hills College

## Educational Master Plan Minutes

Date: October 26, 2010

**Members Present:**

Daniel Bahner  
 Ruth Greyraven  
 Janine Ledoux  
 Michelle Riggs  
 Rebecca Warren-Marlatt  
 Miriam Williams  
 Sherri Wilson  
 Keith Wurtz

**Members Absent:**

Rick Hogrefe  
 Leanne Perrault  
 Mike Strong

TOPIC	DISCUSSION	FURTHER ACTION
Review and Approval of September 28, 2010 Minutes	Approved by consensus	
Review of possible additions to QEIs	<p>Keith Wurtz provided a handout summarizing the status of QEIs and reviewed the updates to the existing QEIs</p> <ul style="list-style-type: none"> <li>• 04-05 will drop off of QEI 1 (Success) and 2 (retention)</li> <li>• Five year targets will remain.</li> <li>• Will wait until January to update SLO (QEI 8)</li> </ul> <p>Potential New QEIs (Table 7.2)</p> <p><u>ILOs Achievement Rate</u>: The committee discussed the meaning of “achievement rate” and determined it refers to how close we come to meeting the targets we set for each ILO. This one will wait until ILOs are approved and a baseline year can be achieved.</p> <p><u>GE Outcome Achievement Rate</u>: Not on the list but could be added. Wait until we start measuring these. Keep it on “candidates” list.</p> <p><u>Student satisfaction</u> will be added because the survey is being done in the Spring so it will be added.</p> <p><u>Employee satisfaction</u>: survey went out today and will be added.</p>	ILO approval needed

<p>Review of possible additions to QEIs</p>	<p><u>Productivity for non-instructional areas:</u> it is hard to come up with a measure. We could use the number of students contacts for service areas, but this is a rough measure. We could use POS surveys. Rebecca and Keith will look at models for consideration. Some include number of students served divided by number of staff. We would need to consider the overall hours of all offices. We could look at cost per student. Should this even be a QEI? We do want to consider productivity of non-instructional since instructional units are considered. It deserves further consideration.</p> <p><u>Performance after transfer:</u> close to having ways to track this. We will have a contract with the Clearinghouse to look at performance after transfer including grades and completion of degrees. Will we look at comparing 2 year students to 4 year students? Unknown at this time. Keep this on the list to see what kind of data we will get. Will also look at CalPass data.</p> <p><u>Progress from basic skills to college level:</u> Usually a six year cohort in ARCC. Keith could do 3 year cohorts looking at CHC students and 6 year. We would look at all students who start anywhere below college level and see the patterns. Keith will do a draft and bring back to the committee for review.</p> <p><u>Career Placement in jobs:</u> Perkins data is available that shows employment. Keith will bring a sample.</p> <p><u>Employer feedback:</u> This measure is challenging; some programs such as respiratory do it on their own. We will hold off on this one.</p> <p><u>Alumni satisfaction:</u> We will look at the first survey and see if it fits the QEI category. Need to look at how “alumni” is defined – is it people who have come here at any time or people who have graduated?</p> <p><u>Diversity/Inclusion/Representativeness:</u> This one had to do with whether we were serving our communities. Could also look at equity: is there differential impact by ethnic group, gender, age, and disability? Can data be disaggregated? Yes, and Keith will bring a sample back.</p> <p>What about veterans? Do we need to look at data specific to vets? Does it fit representativeness? Can we look at number of vets in service area and compare to our college population? Student Services is looking at services that will benefit vets and can provide the number of vets we are currently serving. However, vet benefits also cover spouses and children. We will look at how many we are serving before considering adding it as a QEI or doing additional research.</p>	<p>Models will be reviewed at a future meeting</p> <p>Sample data set will be reviewed</p> <p>Sample data set will be reviewed</p> <p>Survey results will be reviewed</p> <p>Sample data set will be reviewed</p>
<p>Review new data and/or reports needed</p>	<p>Discussion about demographics maps and charts:</p> <ul style="list-style-type: none"> <li>• Will add cities and district outline to 10.1</li> <li>• Will add “primary” to description of service areas to 10.2, 10.3, 10.4, 10.5, 10.6, and 10.7</li> </ul>	
<p>Other Business</p>	<p>Next meeting is Nov 9 and we will discuss updates to the EMP</p>	
<p>Adjournment</p>		